11th NEPAL International Trade Fair

3 ~ 7 December, 2026 (१७ ~ २१ मंसिर, २०८३)
Bhrikuti Mandap, Kathmandu, Nepal

NATIONAL EXHIBITOR REGISTRATION FORM

NITF 2026

www.fncci.org

PLEASE FILL IN THE REGISTATION FORM AND RETURN THIS APPLICATION BY FAX: +977(1) 4262007/4261022 **BY EMAIL:** tradefair@fncci.org

1. Exhibitor's Information

Company: _____

Contact person: _____

Address: _____

City:_____ Telephone: _____ Fax: _____

Email:_____ Website:_____

2. Product Group (Tick that Apply):

☐ Handicraft ☐ Carpet ☐ Herbs & Herbal ☐ Electric & Electronics ☐ Service
☐ Decoration ☐ Furniture ☐ Auto ☐ Process Food and Agro products
☐ Machinery Tools ☐ Others _____

National Exhibitor

☐ **Standard Package Booth - NRs. 35,000/-** (3x3 sq. m with one side open) No. of stalls: _____

Payment: 70% deposit required with application. **Final payment is due on 25th November 2026.**

ACCEPTED AND AUTHORISED

Name

On behalf of (Company name)

Date

Signature

The undersigned confirms that he/she is duly authorised on behalf of the company and acknowledges that he/she has read the accept the terms and conditions on the reverse of this form.

Thank you for your interest for an exhibition.

To be completed by the organizer
Client/Customer no. _____ Order no. _____ Space_____ Booth No. _____

Specific Terms and Conditions

1. Organizer

Federation of Nepalese
Chambers of Commerce & Industry
(FNCCI)
P.O.Box 269, Milan Marg, Teku,
Kathmandu, Nepal
Tel:977-1-5362218/5366889
Fax: 977-1-4262007/4261022
Email: tradefair@fncci.org
bishnu.dhakal@fncci.org

2. Exhibition Venue

Exhibition Hall, Bhrikutimandap,
Kathmandu, Nepal

3. Date of event

3rd to 7th December, 2026

4.Registration and Confirmation
Application for acceptance as an Exhibitor at the event must be made by submitting a completed and signed application form. Acceptance of the application will be confirmed by writing by the organizer.

5. Terms of payment

Please return application form and remit appropriate amount to the organizer according to the issued invoice. All banking charges, if any, are to be borne by the applicant.

70% deposit required with application. Final payment due on 25th November 2026.

Payment should be made to:
Beneficiary: FNCCI

ACCOUNT NAME:
Federation of Nepalese Chambers of Commerce & Industry

BANK NAME:
Global IME Bank Ltd.
Tripureshwor Branch

Account No.: 30101010000 463

SWIFT CODE : GLBBNPKA

ADDRESS:
Kamal Pokhari Branch
Kathmandu, Nepal

6.Cancellation

If an applicant withdraws, for whatsoever reason, his/her application before receipt by him/her of a rejection of his application or after his application has been approved; the participation fee paid will be forfeited. Should the exhibitor under contract inform the organizer that he will not be participating at the event, the organizer is able to resell the stand without loss. The payment to be made bythe exhibitor will be 50% of the total amount.

7.Booth allocation

The organizer shall allocate the space considering the floor space, the order of application received, type of the products and other reasonable standards. Participants may not object to the decisions made bythe organizer.
Participants shall not rent, lend or transfer all or any part of the booth space allocated to them; shall not exchange the booths with other participants. If this provision is violated, the organizer may dismiss the participants from the show.
The organizer has the right to change the assigned location and area even after allocation is completed. In this event, participants may not cancel or file claims against the organizer on the grounds of such changes.

8.Standard package booth

The 3x3 sq. m standard package booth provided bythe organizer comprises:

- Octanorm Stall
- Wall to Wall Carpeting
- Fascia Board with Company Name & Booth Number
- 2 Chairs, 1 Table, 1 Spotlight
- Exhibitor Pass
- Visitor Invitation Pass

9.Exhibitor data protection

On the basis of a contractual relationship with exhibitors, exhibitor's personal data may be used for the purpose of providing information on fairs organized by the FNCCI and its member organizations. The organizer will utilize exhibitor's data for no other purpose. The personal information received will be kept under the strict control and management.

10.Customs Duty

Nepalese customs authority checks all the imported item at the entry points in Nepal and imposes customs duty as per the customs rule and regulations.
For more details, please visit the

Website:
www.customs.gov.np
www.fncci.org